

Town Hall/ Library

Meeting minutes May 27, 2014

1. Meeting opened at 6:00
2. In attendance: Jean Ivas, Mary Cole, Frank White, and David Sutton
3. On Friday May 23, 2014 Jean and Frank met with Ellen Allen from the Norwell Board of Selectmen, and Jim BouDreau Norwell Town Administrator
4. They all agreed Town Hall/ library Committee will have a web page with Lynda Allen doing all of the posting .
5. Frank is going to put a HTML file for people to navigate
6. It was also suggested we find out what restrictions we will have from Town Boards
7. Find out what the current building issues are. Septic, capital upkeep
8. Update Town Hall space needs self assessment
9. Continue survey of offices located within town hall
10. Town Hall Technology assessment
11. Hoteling stations in town hall for people who work for the town but do not have an office at Town Hall
12. Put together a broader questioner
 - a. Architect concept development
 - b. Town preferences
 - c. Break survey into smaller sections
13. Identify influential groups in town.
14. Meeting concluded at 8:00